

The monthly meeting was held at Whittle-le-Woods Village Hall, on Monday 12 August 2024

Present Vice Chair Higham; Parish Councillors Auwerx, Briscoe, Evans, Fogarty, B Higham, P Higham, Moss, Newell, Yates and the Locum Clerk

Apologies Chair McDonald, Councillor Bell, and the Clerk.

Visitors NA

The meeting opened at 7.30pm.

## 1. Minutes

The minutes of the July meeting were approved.

## 2. Changes in Declarations of Interest

Cllr Auwerx requested a Declaration of Interest in order to update his details. Clerk to forward.

## 3. Defibrillator checks

Shaw Brow/Waterhouse Green – checked and OK.

Hillside Cres – checked and OK.

St Chads – checked and OK.

Town Lane – checked and OK.

## 4. Planning

### New

24/00605/CLPUD

Application for a certificate of lawfulness for a proposed single storey rear extension

5 Brackla Place Buckshaw Village Chorley PR7 7GJ

**Responded: The materials should be in keeping with the existing property and neighbours should be consulted 05.08.2024**

Proposal: Reserved matters application pursuant to outline planning permission 12/01134/OUTMAJ for the erection of 85 no. dwellings. Appearance, layout, scale and landscaping to be considered.

Location: JF Electrical Little Quarry Hill Top Lane Whittle-Le-Woods Chorley PR6 7QR

Reference: 16/00808/REMMAJ

**Response due 22.08.2024.**

**Response: The Council is concerned regarding the following matters and requests that they are fully investigated by the Planning Authority:**

Chair .....

Date.....

- a. The area subject of the planning application contains trees protected by TPOs which screen the proposed development from Hill Top Lane. The Parish Council wishes to ensure that the trees remain and/or that appropriate alternative screening is put in place.
- b. The proposed dwellings are said to be constructed out of red brick and stone. The Parish Council is of the view that this will not be in keeping with the surrounding area and requests that all properties are constructed out of natural (as opposed to reconstituted) stone.
- c. The Parish Council is concerned regarding flooding at the location affecting roads including Hill Top Lane and Chorley Old Road. The Parish Council requests that full investigations into flooding at the locus are undertaken (to include surface water run-off) and any required works are completed to the satisfaction of the Planning Authority.
- d. The Parish Council request that the LCC as Highways Authority complete a re-assessment of the traffic at the proposed site. The Parish Council highlights that since the application was made, traffic has increased significantly with the construction of two additional housing estates. The Parish Council is concerned regarding safety for vehicles and pedestrians. It is noted that there are no pavements in this area.

Proposal: Insertion of new doors, windows and rooflights and elevational alterations to existing dwelling and single storey extension, roof and elevational alterations to detached outbuilding in order to facilitate provision of ancillary living accommodation

Location: Hill Top Farm South Hill Top Lane Whittle-le-woods Chorley PR6 7QS

Reference: 24/00652/FULHH

**Response due 26.08.2024.**

**Response:** The Parish Council requests that a full wildlife survey is undertaken to include in particular investigations in to bats and barn owls.

Application no: 24/00653/LBC

Proposal: Application for listed building consent for the insertion of new doors, windows and rooflights, elevational alterations and the internal reconfiguration of the existing dwelling and single storey extension, roof and elevational alterations and internal alterations to detached outbuilding in order to facilitate provision of ancillary living accommodation

Location: Hill Top Farm South, Hill Top Lane, Whittle-le-woods, Chorley, PR6 7QS

**Response due 26.08.2024. See above.**

Chair .....

Date.....

Proposal: Application for works to protected trees - Chorley BC TPO 1 (Whittle-le-Woods) 1982: Pruning to trees at rear of property.

Reference: 24/00447/TPO

Property: 12 Spinney Close Whittle-le-Woods Chorley PR6 7PW

Response due 13.08.2024.

**Responded. Advice received from Tree Warden. Neutral 03.08.2024**

Application no: 24/00496/TPO

Proposal: Application for works to protected trees - Chorley BC TPO 7 (Whittle-le-Woods) 1995: T28 and T29 Oaks - Pruning to overhanging branches.

Location: 12 Harvest Drive, Whittle-le-Woods, Chorley, PR6 7QL

Application no: 24/00523/TPO

**Responded. Advice received from Tree Warden. Neutral 03.08.2024**

Proposal: Application for works to protected trees - Chorley BC TPO 1 (Whittle-le-Woods) 1982: T1 Yew - Crown thin by 15%; T2 and T3 - Remove epicormic up to 4 metres

Location: 8 Spinney Close Whittle-le-Woods Chorley PR6 7PW

**Responded. Advice received from Tree Warden. Neutral 03.08.2024**

Granted

24/00396/FU

Demolition of bungalow and reconstruction including the addition of a single storey rear extension, dormer to rear roof slope and detached garage. (Retrospective)

Chorley Old Road Whittle-le-woods Chorley PR6 7NB

Application no: 24/00462/FUL

Decided: Thu 01/08/2024

Decision: Permit Full Planning Permission

Proposal: Change of use of existing unit (Use Class B2) to facilitate the provision of an indoor football training facility (Use Class E(d)) and associated car parking

Chair .....

Date.....

Location: Unit Z1, Low Mill, Town Lane, Whittle-le-woods, Chorley, PR6 7DJ

Application no: 24/00474/FULHH

Decided: Fri 02/08/2024

Decision: Permit Full Planning Permission

Proposal: Part two storey, part single storey rear extension

Location: 12 Cross Keys Drive, Whittle-le-woods, Chorley, PR6 7TF

## Other

Not Applicable

## 5. Matters Arising

Update from Clayton Landfill Site – Cllr Auwerx reported a recent problem in Buckshaw with lorries arriving to deposit landfill 24hrs a day causing traffic issues and leakages on the roads. Enquiries are underway. Next meeting on 18.09.2024.

Update on SpIDS – First SpID purchased and credit note received from Messagemaker. Second SpID purchase order in, but payment not made due to delay in supply. Clerk diarised to make payment when device in stock. LCC instructed to install posts.

Resignation/Co-opt - The Notice of Parish Vacancy has been displayed. No request for an election has been made. Under the provisions of Section 87(2) of the Local Government Act the Parish Council can now fill the vacancy by co-option. A Notice has been prepared and publicised. A closing date for applicants is set for the 02.09.2024 with determination at the meeting on 09.09.2024. No applicants yet.

Resignation/Appointment – Mr S Limmer has agreed to be the Tree Warden.

## 6. Clerks Update

Village Clock – Water House Green – This is on-going. The clock is due for delivery in approx. 3 weeks.

Whittle Playing Field Trust – Payment of £500 has been made.

Audit 2023/2024 – All documents submitted to external auditor. A Notice of Public Rights has been displayed with inspection permitted until 24.08.2024. Result of external audit anticipated in September 2024.

Defibs – Locum Clerk has prepared and circulated a report. After discussion, Clerk is to investigate further in relation to which device is compatible with/recommended by NWAS.

Chair .....

Date.....

TRRO – Sandy Lane Brindle – road closure with diversion 12 – 20.08.2024. Publicised on line, on noticeboards and on social media.

TRRO - Chapel Lane Heapey – road closure with diversion 27.08.2024 to 03.09.2024. Publicised on line, on noticeboards and on social media.

Grant Opportunities - Nil

Grant Requests - Nil

Letters/Emails - Nil

Community Youth Event – 11am to 5pm on 31.08.2024. The Polo, Chorley Old Road. Event Proposal Form has been submitted. To consider wet weather insurance.

Newsletter - Greenman Marketing – Whittle le Woods newsletter. Clerk to forward details to Greenman as to delivery location and to request revised quote.

LALC Conference 07.09.2024. No Councillors available to attend.

LALC Courses – Councillors to consider budgeting for training courses for 2024/2025.

David Hull – work completed – weeded triangle x 2, cut grass Cow Well Lane x 2, strimmed, litter picked and cleaned up Smithy Fields Footpath. Invoice received for work to remove old bench and flags – see below.

## 7. Accounts

Outgoings for approval this meeting

Description	Supplier	Total
Employee 1 Salary	July top up due to change in tax code	£830.40
Employee 1 PAYE	HMRC	£1269.48
Employee 1 Salary		£1048.33
Employee 1 Pension Payments	Local Pensions Partnership	£508.95 (as confirmed by LCC)
Employee 2 Salary		£555.23
PWLB Repayment	Public Works Loans Board	£2519.98
Website Subscription	Easy Websites	£79.20

Chair .....

Date.....

Locum Salary for July (minus pension contrib. tbc)		£1500
Youth Event 31.08.2024	Odin Events	£2020 (50% deposit already paid on approval from Chair e/o 31.07.2024)
Book swap Repairs	Cllr Briscoe	£50.00
ICO	Data Protection Fee. DD on or before 20.09.2024.	£40.00
Bench project	David Hull	£50.00
Parishioner Gift	Cllr Yates	£16.00
Community Bench – Springs Cresc	Cllr Chris Briscoe (Inv 2418)	£1382.68
Community Bench – Preston Road/Lea Road	Cllr Chris Briscoe (Inv 2419)	£1268.49

## 8. Councillor Reports

Cllr Auwerx – Suggestion of fruit trees for park at Hillside Cresc. Cllr Auwerx to make enquiries as to price and to be considered at the next meeting.

Cllr Bell – Absent

Cllr Briscoe

Spring Cresc Community Bench in situ.

Preston Rd Community Bench to be in situ forthcoming week.

Moss Lane – Clerk to make a report regarding overgrown hedges and verges posing a danger to pedestrians.

A674 near Red Cat – Clerk to make a report to LCC regarding a concealed entrance which could be dangerous.

Signs – have been purchased using the £500 PROW grant for footpaths within the Parish.

Cllr Evans

Chorley Liaison –

Chair .....

Date.....

Chorley Bus Station refurb. update to include post lockers, new décor and CCTV to curb anti-social behaviour.

Home Energy Support Scheme promoting the use of air fryers and advising that the EPC classifications are to be upgraded.

Lancashire Constabulary to run a road safety promotion regarding farm vehicles in Oct 2024.

Neighbourhood Priorities-

Brief discussions regarding entering into a new lease (on the same terms) for the redundant Lancaster canal path. Documents to be send to Clerk to formulate way forward.

Proposals –

Installation of three kissing gates on each of Chorley Old Road to Preston Road (Smithy Fields) and Carwood Lane footpath to increase safety for pedestrians. Cllr Evans to make further enquiries with LCC PROW team and obtain costings. Potentially funded by CIL.

Orchard Drive football pitch-

PCSO Flett will be requested to prepare a Grant Funding Application for goodie bags/souvenirs for a proposed open day event.

Redrow Path –

Clerk to liaise with Cllr Snape to prepare draft letter to Redrow regarding the path.

Children's bike lights-

The Council is not minded to support any request for the provision of/financial contribution towards the above.

Cllr Fogarty- A674/Millennium Way, the Whittle le Woods sign has disappeared. Clerk to make enquiries as to its whereabouts.

Cllr P Higham - none

Cllr B Higham - none

Cllr McDonald - absent

Cllr Moss – Reported on Code of Conduct training. Clerk reminded Councillors that a power point summary had been circulated. Result of Community Garden inspection by RHS expected in November 2024.

Cllr Newall – none

Cllr Yates - none

9. Confidential Items

Removed

Meeting ended at 8.45pm

Chair .....

Date.....

The next Parish Council Meeting will be held at Whittle-le-Woods Village Hall at 7.30pm on Monday 9 September 2024.

Chair .....

Date.....



## Whittle-le-Woods Parish Council

Addendum to Minutes 12.08.2024

Payments 16.07.2024 to 12.08.2024

Receipts year to date

## Payments

18.07.2024	£850.00	Grant
18.07.2024	£179.07	LALC Annual Membership
19.07.2024	£500.00	Whittle-le-Woods Playing Fields
19.07.2024	£2,730.00	Pitch Prep
19.07.2024	£841.33	Employee 1 Salary
19.07.2024	£555.23	Employee 2 Salary
19.07.2024	£84.00	Flag
19.07.2024	£508.95	Pension Payments
24.07.2024	£830.40	Employee 1 Salary
25.07.2024	£1,269.48	PAYE Tax
29.07.2024	£2,519.98	PWLB Repayment
01.08.2024	£79.20	Monthly Website Subscription
05.08.2024	£1,020.00	Youth Event

## Receipts year to date

30.04.2024	£234.55	Interest
03.05.2024	£61,860.00	Precept
03.05.2024	£2,014.23	Community Infrastructure Levy (CIL)
31.05.2024	£284.04	Interest
20.06.2024	£800.00	Public Right of Way and Biodiversity Grant from LCC
28.06.2024	£253.83	Interest
31.07.2024	£279.38	Interest

Chair .....

Date.....